भारत सरकार
GOVERNMENT OF INDIA
कर्मचारी चयन आयोग (उत्तर पश्चिम क्षेत्र)
केन्द्रीय सदन, सैक्टर-9-A, चंडीगढ़ - 160009
STAFF SELECTION COMMISSION (NORTH WEST REGION)
KENDRIYA SADAN, SECTOR-9-A, CHANDIGARH – 160009
Phone-0172-2744366, 2749378 Fax-0172-2742144 E-mail-sscnwrgoi@gmail.com Website-www.sscnwr.org

सं. 101/31/2016/SEL/NWR दिनांक: 16.01.2018

NOTICE FOR DOCUMENTS VERIFICATION FOR THE POST OF FARM ASSISTANT, POST CATEGORY NO NW10317 ADVT. NO. NWR-01/2017

The document verification of provisionally shortlisted candidates for the post of Farm Assistant, Post category No NW10317 advt. No. NWR-01/2017, on the basis of performance in the Computer Based Written Examination held on 15.11.2017, will be conducted in SSC(NWR) on 29.01.2018. Based on the marks secured by the candidates in the Computer Based Written Examination, the candidates have been provisionally shortlisted for Document Verification (DV) in the order of merit in the ratio of 1:5 i.e., five candidates for one vacancy in each category subject to minimum qualifying marks prescribed. In respect of common candidates who have appeared for the examination from another Region, the marks scored by them have been taken into account for the posts in which they are shortlisted for written examination in this Region. The DOCUMENTS VERIFICATION of the candidates, who actually appeared in the above Written Examination, would be carried out before considering their candidature for the post applied for.

2. The detailed Schedule for Document Verification viz. Name, Roll No., Date, Time, etc. is given at Annexure-I.

3. The Call Letters along with detailed instructions for the Documents Verification is also uploaded on website which may be printed by candidates and produced at the time of appearing for Document Verification. Call Letters are not sent by Post.

4. The candidates, whose names are mentioned in the Annexure-I are advised to appear for Document Verification at STAFF SELECTION COMMISSION (NWR), Ground Floor, Kendriya Sadan, Sector-9A, Chandigarh – 160 009 on the Date & Time indicated against their names with all Original Documents as per the instruction given in the Call letters. The candidates, who do not appear for the Document Verification or who fail to produce Original Documents as per the instruction given in the Call letters, their candidature would not be considered for the posts they applied for. (Candidates must read all instructions in call letter thoroughly and should prove their Essential Qualifications, Date of declaration of final result, Experience, recognitions of qualifications and/or Institute etc. by documentary evidence failing which candidature will be rejected. PH candidates should produce their disability certificates in the format prescribed in the Notice/Advertisement).

16/1/18

(Wren Mishra)
Deputy Regional Director

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To

As per attached list (Annexure-I)

Subject:- DOCUMENTS VERIFICATION FOR THE POST OF FARM ASSISTANT, POST CATEGORY NO NW10317 ADVT. NO. NWR-01/2017.

Dear Candidate,

Based on the marks secured by the candidates in the Computer Based Written Examination, the candidates have been provisionally shortlisted for Document Verification (DV) in the order of merit in the ratio of 1:5 i.e., five candidates for one vacancy in each category subject to minimum qualifying marks prescribed. In respect of common candidates who have appeared for the examination from another Region, the marks scored by them have been taken into account for the posts applied for them in this Region. The DOCUMENTS VERIFICATION of the candidates, who actually appeared in the above written examination, would be carried out before considering their candidature for the post applied for. You are, therefore, requested to appear with your ALL ORIGINAL DOCUMENTS/CERTIFICATES for VERIFICATION and Record on the date and time mentioned as mentioned in the list at the below mentioned address:-

STAFF SELECTION COMMISSION (NWR)
GROUND FLOOR, KENDRIYA SADAN,
SECTOR – 9A, CHANDIGARH – 160009

2. Candidates should go through the Recruitment Notice carefully and ensure that they fulfil all the eligibility conditions like Age-Limit/Essential Qualifications (EQs)/ Experience/ Caste/Category etc. as indicated in this Notice and in addendum/corrigendum, if any. Candidature of candidates not meeting the eligibility conditions is liable to be cancelled at any stage of the recruitment process without any notice. Candidates must note that in case they are unable to produce original documents or not able to prove their eligibility by documentary evidences, their candidature will be cancelled/rejected immediately and no further time would be allowed to produce records/documents.

3. The information furnished by the candidates in their applications will be verified by the Commission with reference to the original documents during verification of documents, if it is found that any information furnished by the candidate in the application is wrong,

his/her candidature will be rejected forthwith. No appeal or representation against such rejection of candidature will be entertained. The candidates should ensure that they have furnished correct information in the application form.

4. You should bring this Specimen Call Letter along with the following documents in original and also one self-attested copy thereof, for verification and record, respectively:-

(i) Matriculation / High School/Higher Secondary School / equivalent certificate/ marksheets, issued by the State/Central Education Board and NOT by the Principal/Headmaster of the School/Institution where studied, showing your date of birth (in Christian Era).

(ii) All marksheets and certificates in support of your educational /technical/professional qualifications and subjects studied at various levels and mark sheets pertaining to all the years of each course indicating the subjects studied in each year, as claimed in your application. All documents in support of essential educational qualification and experience or equivalence must be produced at the time of document verification.

(iii) In case you are appearing as a Departmental candidate, necessary certificate in support of qualifying period of service / NOC from the Department concerned.

(iv) The Category Certificate issued by the competent Authority should be in the format as prescribed in the Notice of Examination in support of your claim, viz., OBC/SC/ST/PH.

(v) Certificates in support of claim regarding experience, indicating the nature of duties performed and the functions of the organization where such experience was gained.

(vi) Candidates must read all instructions in call letter thoroughly and should prove their Essential Qualifications, Date of declaration of final result, Experience, recognitions of qualifications and/or Institute etc. by documentary evidence failing which candidature will be rejected. PH candidates should produce their disability certificates in the format prescribed in the Notice/Advertisement

5. If you do not produce any of the above mentioned documents, you will not be admitted for the Document Verification under any circumstances, whatsoever, and no further opportunity will be accorded. Your candidature will be rejected immediately.

6. No Travel expenses or any other expenses will be paid by the Commission for attending the Document Verification.

7. Any change in your present postal address, mobile number, e-mail address should be communicated to this office at once, showing your Roll Number, name of the Examination/Selection (Advt.No. & Cat.No.) the post applied for and the changed address, mobile number and e-mail address.

8. Your candidature is PROVISIONAL. You must therefore ensure that you fulfil all the conditions of eligibility including the Essential Qualifications as laid down in the Advertisement/Notice of the examination. If at any stage it is found that you do not fulfil any of the conditions of eligibility, your candidature will be cancelled and no appeal against such cancellation will be entertained. The fact that you have been called for Document Verification does not confer any right to be treated as eligible for appointment. To avoid any disappointment at a later stage, you are advised to recheck whether you meet all the eligibility criteria laid down on the crucial date prescribed for the post/examination in question. If any discrepancy is found in marks or short listing due to any error or omission, the Commission reserves right to revise the list of shortlisted candidates at later stage.

9. Please note that date, time and venue of Document Verification is final and no request for change will be entertained. In case you fail to attend the Document Verification, it will be presumed that you are not interested in the post and your candidature will be treated as "CANCELLED" without any further notice. No further correspondence will be entertained in this regard.

10. Candidates who do not appear before the Commission for Documents Verification, their candidatures would not be considered for the post applied for and also liable to be cancelled without any Notice to them.

11. List of shortlisted candidates is subject to correction and modification due to genuine reasons.

16/1/18

ASSISTANT DIRECTOR
16.01.2018

Annexure-I

Annexure to Notice dated 16.01.2018 and Call Letter Dated 16.01.2018

CANDIDATE CALLED FOR DOCUMENTS VERIFICATION FOR THE POST OF FARM ASSISTANT, POST CODE NO NW10317 ADVT. NO. NWR-01/2017

S No	Registration No.	NWR Roll No.	Name Of Candidate	Appeared against Roll No.	Date of DV (DD-MM-YYYY)	Reporting Time
1	61000214461	7710300011	ASHISH KUMAR VERMA	7710300011	29-01-2018	10:00 AM
2	61000123560	7710300013	MILANPAL SINGH	7710300013	29-01-2018	10:00 AM

16/1/18

सहायक निदेशक
क. च. आ. (उ.प.क्षे.) चण्डीगढ़